



## Engagement & Commitments Intern

### About the Council for Inclusive Capitalism

The Council for Inclusive Capitalism is a global business-led nonprofit organization committed to creating a more inclusive capitalism that delivers long-term value for all stakeholders by improving conditions for people, planet, prosperity, and principles of governance. Our organization is working with global leaders and their organizations to drive behaviors and establish concrete goals and measurements to foster greater inclusivity in economic growth and achieve the Sustainable Development Goals (SDGs).

### The Position

The Council for Inclusive Capitalism is looking for a paid engagement & commitments intern to work remotely with our growing team. This role is designed for an undergraduate student entering her or his junior / senior year or a gap year, who is studying international business, global affairs, communications, marketing, or a related field. While the applicant would ideally be prepared to start immediately, applications will be accepted for Summer 2021.

This team member will assist in managing a multi-stakeholder community of businesses, nonprofits, public leaders, and other individuals, creating and developing workstreams, gathering and assessing analytics, and more. Ideal candidates will have an interest in ESG, economics, and social impact and an enthusiasm about working with some of the world's most impactful brands.

### What You Will Do:

- Coordinate with the Outreach Intern on understanding the power of our current community, by reviewing our list of members
- Help maintain team processes, including database management
- Assist with online research to support communication projects
- Collaborate with staff on helping companies create commitments to sustainable and inclusive capitalism
- Daily tracking of Council Members' submissions of content, which include Organization profile, Member profile, and commitments for our website, as well as supporting in the review of these

**What You Will Gain:**

- Teamwork and project management experience
- Improved knowledge of bold and effective ideas for making the world fairer, more inclusive, and sustainable
- Opportunities to work on projects involving leaders in the public, private, and nonprofit sectors

**What You Need:**

- A passion for the digital space and eagerness to learn new tools and techniques
- A wide range of skills including: strong communication skills, proven written skills, research and analytical know-how, self-motivation, good organizational skills, energy, and enthusiasm
- Ability to effectively present information and respond to questions from team members and department managers
- Superior attention to detail

**If you are interested in joining our team, please send your resume, a cover letter explaining your interest in our organization, and 1-2 short writing samples to [careers@InclusiveCapitalism.com](mailto:careers@InclusiveCapitalism.com), with “Engagement & Commitments Intern” in the subject line.**