



Communications Intern

About the Council for Inclusive Capitalism

The Council for Inclusive Capitalism is a global business-led nonprofit organization committed to creating a more inclusive capitalism that delivers long-term value for all stakeholders by improving conditions for people, planet, prosperity and principles of governance. Our organization is working with global leaders and their organizations to drive behaviors and establish concrete goals and measurements to foster greater inclusivity in economic growth and achieve the Sustainable Development Goals (SDGs).

The Position

If you are an undergraduate entering your Junior / Senior year or on a gap year who is studying communications, public relations, or marketing, the Council for Inclusive Capitalism is looking for a paid communications intern to work remotely with our growing team. We hope you could join us now, but we will also accept applications for Summer 2021.

This team member will learn the ropes on managing social media, media monitoring, analytics, and more. Ideal candidates have an interest in ESG, economics, and social impact and an excitement about working with some of the most impactful global brands out there.

What You'll Do:

- Daily media tracking and social monitoring
- Create social media graphics and editing video content
- Help maintain team processes including database management, media list development, editorial calendaring, and design library maintenance
- Assist with online research to support communication projects

What You'll Gain:

- Teamwork and project management experience
- Experience with new digital media for business purposes



- Sharpened skills such as social media management, graphic design, and basic video editing

What You Need:

- A passion for the digital space and eagerness to learn new tools and techniques
- A wide range of skills including: strong communication skills, proven written skills, research and analytical know-how, self-motivation, good organizational skills, energy, and enthusiasm
- Ability to effectively present information and respond to questions from team members and department managers
- Familiarity with key platforms including social media, Office 365, and Google analytics
- Superior attention to detail

If you are interested in joining our team, please send your resume along with a cover letter explaining your interest in our organization and 1-2 short writing samples to careers@InclusiveCapitalism.com with “Communications Intern” in the subject line.